

18-Jan-22

**ZutaCore** is looking for new talents to join the Operations team. **ZutaCore** is a fast-growing startup company that develops novel Direct-on-Chip cooling systems for compelling unmet needs in the booming data center market.

We invite you to join our purpose-driven culture. A culture of passion and optimism. A culture of caring about our customers and each other.

* We are bound by a shared vision and a strong culture
* We are committed to the highest quality standards for all our products and services
* We consistently provide the best service in our industry
* We believe everything is possible
* We play as one, and we are all a part of a winning team
* We take action and responsibility

# Job description

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| **Job Title:** | Project Manager, Electro-Mechanical Engineering |
| **Department:** | Operations |
| **Reporting to:** | Director of Operations |
| **Location:** | Sapirim industrial park, Shaar hanegev (Near Sapir College, Sderot) |
| **Key Relationships:** | Internal: R&D, Marketing, Sales, and External: Customers, Contract Manufacturers, Consultants |
| **Job Scope:** | Full-time |
| **Availability:** | Immediate |

# Responsibilities

* Manage complex electromechanical program
* Creation and monitoring of overall project plan
* Motivate & assist team members to comply to project ways of working, goals, and deliverables
* Remove team’s roadblocks and if needed escalate issues to Steering Committee
* Organize and/or attendance of all critical project meetings
* Regularly review and manage project timeline, scope, and budget
* Manage and update status on all project documentation
* Monitor team’s progress and key project issues at meetings and via the WBS
* Manage and organize approval of all project change requests
* Communicate project status to all key stakeholders/groups
* Manage project risk register and mitigation/contingency plans
* Manage project close-out and handover
* Follow Change Control process
* To act as a champion for the project- internally and externally
* Comply with Quality Management System (ISO9001) requirements

# Qualifications

* Bachelors Degree in a discipline appropriate to projects management
* 3-5 years of experience in project management
* Experience with global suppliers and customers
* Recognized technical skills and judgment relevant to the project discipline
* Experienced with MS Office, and especially with Project and Excel
* PM specific experience with electromechanical devices/components
* Experience working with technical functions (R&D, Engineering, Quality, etc.)
* Close attention to detail and self-motivatied
* Problem-solving mindset
* Excellent teamwork
* Advanced English proficiency

# Contact Details:

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